



CONFIDENTIAL

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PROVINCIAL ASSEMBLY OF THE PUNJAB

REPORT OF THE STANDING COMMITTEE ON SERVICES & GENERAL ADMINISTRATION REGARDING "THE PUNJAB ENFORCEMENT AND REGULATION BILL 2024 (BILL NO. 10 OF 2024)"

The subject Bill was referred to the Committee on 11.08.2024 and the same was considered by the Committee in its meetings held on 28.08.2024, 30.08.2024, 03.09.2024 and 07.10.2024.

2. The following were present:-

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|--|--------------------------|
| 1. Mr Imran Akram, MPA (PP-195) | Chairperson |
| 2. Mian Shahid Hussain Khan, MPA (PP-37)
Parliamentary Secretary for Services &
General Administration | <i>ex-officio</i> Member |
| 3. Mr Muhammad Saqib Khan, MPA (PP-97)
(attended on 07.10.2024) | Member |
| 4. Mr Shaukat Raja, MPA (PP-9) | Member |
| 5. Mr Kashif Naveed, MPA (PP-242)
(attended on 30.08.2024 & 03.09.2024) | Member |
| 6. Rana Riaz Ahmad, MPA (PP-202)
(attended on 28.08.2024 & 03.09.2024) | Member |
| 7. Mr Rashid Minhas, MPA (PP-164) | Member |
| 8. Sardar Mansab Ali Dogar, MPA (PP-197) | Member |
| 9. Mr Ali Imtiaz, MPA (PP-156)
(attended on 28.08.2024, 30.08.2024 & 03.09.2024) | Member |
| 10. Mr Noor Shahid Noor, MPA (PP-103)
(attended on 28.08.2024 & 30.08.2024) | Member |
| 11. Rana Abdul Mannan Sajid, MPA (PP-272)
(attended on 07.10.2024) | Member |
| 12. Mr Ahmer Bhatti, MPA (PP-165)
(attended on 28.08.2024, 30.08.2024 & 03.09.2024) | On invitation |
| 13. Mr Ahmad Iqbal Chaudhary, MPA (PP-54) | On invitation |

3. Mr Rafaqat Ali, Secretary, Implementation & Coordination (I&C), Services & General Administrative Department (S&GAD), and Mr Muhammad Asif Balal Lodhi, Secretary, Law & Parliamentary Affairs Department, represented their respective departments. Ch Amer Habib, Secretary General, Provincial Assembly of the Punjab, functioned as Secretary to Committee.

4. Mr Rafaqat Ali, Secretary, Implementation & Coordination (I&C), Services & General Administrative Department (S&GAD) apprised the Committee about the aims and objects of the Bill. He requested the Committee that the Bill, as introduced, may be recommended to be passed by the Assembly.

5. After detailed discussion on the aims, objects and clauses of the Bill, the Committee decided to recommended that the Bill may be passed by the Assembly with amendments incorporated in the Bill given at Annexure-B.

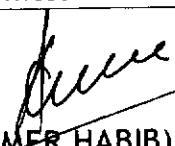
(2)

6. A copy of the Bill as introduced in the Assembly is at Annexure-A and a copy of the Bill as recommended by the Committee is at Annexure-B.

Lahore:
October 07, 2024

(IMRAN AKRAM)
Chairperson
Standing Committee on S & GA

Lahore:
October 07, 2024


(CH AMER HABIB)
Secretary General
Provincial Assembly of the Punjab

(Bill as introduced in the Assembly)

PROVINCIAL ASSEMBLY OF THE PUNJAB

Bill No. 10 of 2024

THE PUNJAB ENFORCEMENT AND REGULATION BILL 2024

A

Bill

to provide for establishment of the Punjab Enforcement and Regulatory Authority and to prescribe procedures for efficient and effective implementation & enforcement of special laws throughout Punjab.

It is expedient, in the public interest, to establish overarching provincial enforcement authority and procedures in Punjab; to improve coordination and cooperation between existing regulatory agencies under special laws; to streamline regulatory measures across the Province for better and more effective enforcement of special laws; to designate a lead regulator in regulatory areas where existing enforcement is lacking or prone to jurisdictional overlap; to implement a uniform overarching strategy on regulatory compliance; to establish enforcement stations and empower authorized officers to carry out proceedings and hearings; to pursue administrative and non-judicial enforcement actions for violations under special laws; and, to provide for all matters connected therewith and ancillary thereto.

Be it enacted by the Provincial Assembly of the Punjab as follows:

Chapter I
PRELIMINARY

1. **Short title, extent, commencement & application.**— (1) This Act may be cited as the Punjab Enforcement and Regulation Act 2024.
 - (2) It shall extend to whole of the Punjab.
 - (3) It shall come into force on such date and apply to such area as the Government may, by notification in the official Gazette, specify.
2. **Definitions.**— (1) In this Act:
 - (a) "Act" means the Punjab Enforcement and Regulation Act 2024;
 - (b) "Authority" means the Punjab Enforcement and Regulatory Authority established under section 3 of the Act;
 - (c) "Authorized Officer" means the Authorized Officer appointed under section 10 of the Act;
 - (d) "Assets" mean and include all movable and immovable properties of a defaulter or his dependents;
 - (e) "Board" means the District Enforcement and Regulatory Board constituted under section 12 of the Act;
 - (f) "Chairperson" means the Chairperson of the Authority;
 - (g) "Sergeant" means a Sergeant appointed by the Authority under the Act;
 - (h) "Code" means the Code of Criminal Procedure, 1898 (V of 1898);
 - (i) "Committee" means a committee constituted under the Act;
 - (j) "Court" means the Court of Session established under the Code and also includes the Court of an Additional Sessions Judge;
 - (k) "Custodian of the State property" means such officer or such employee of the Government who is responsible for managing, maintaining, and protecting the State property;
 - (l) "Department" means the Department as defined under the Punjab Government Rules of Business, 2011 and also includes attached

- departments, autonomous bodies, local government bodies and the semi-government entities;
- (m) "Director General" means the Director General of the Authority appointed under the Act;
 - (n) "District" means a district notified under the Punjab Land Revenue Act, 1967 (XVII of 1967);
 - (o) "Employee" includes an officer, staff or any other person recruited by the Authority under section 10 of the Act;
 - (p) "Encroachment" includes any interference with or intrusion into the State property, and includes any permanent or temporary structure raised thereon or moveable objects intruded thereupon;
 - (q) "Enforcement" includes all acts or processes as may be required for compelling compliance with the provisions of this Act and Scheduled laws;
 - (r) "Enforcement costs" means the costs determined by the Hearing Officer on an offender and includes any additional costs incurred by the Enforcement Station to restore the violation;
 - (s) "Enforcement Officer" means an Enforcement Officer appointed under the Act;
 - (t) "EPO" means the Emergency Prohibition Order issued under the Act;
 - (u) "Enforcement Station" means any place or premises declared by the Government to be the Enforcement Station at the sub-division level under the Act;
 - (v) "Fund" means the Punjab Enforcement and Regulatory Authority Fund established under the Act;
 - (w) "Government" means Government of the Punjab;
 - (x) "Grievance Redressal Commissioner" means any person who may be appointed as the Grievance Redressal Commissioner by the Authority under the Act;
 - (y) "Hearing Officer" means the Hearing Officer appointed by the Authority under the Act;
 - (z) "Initiating authority" means any officer or forum initiating an inquiry under the Act;
 - (aa) "Investigation Officer" means the Investigation Officer appointed by the Authority under the Act;
 - (bb) "Illegal Occupier" means any trespasser on the State property, including such lessee or licensee who, after the expiry of period of lease or license, continues to remain in the occupation of the State property or an allottee who after the expiry/cancellation of such allotment, continues to remain in the occupation of the State property;
 - (cc) "Magistrate" means a Magistrate empowered under this Act and includes a Magistrate empowered under section 14-A of the Code;
 - (dd) "Notices" means notices including any summon or other communication/information required to be served under the Act;
 - (ee) "Offence" means any offence or violation under this Act and includes any offence or violation under the Scheduled laws;
 - (ff) "Offender" means a person who has committed or against whom there is reasonable belief or suspicion that he has committed a violation or offence under this Act or Scheduled laws;
 - (gg) "Penalty" means the punishment or fine awarded to a person as provided under this Act or Scheduled laws;
 - (hh) "Person" means a natural person, including partnership, firm, company, association, joint stock association, corporation or other like organization;
 - (ii) "Prescribed" means prescribed by the rules or regulations made or framed under this Act;

- (jj) "Prosecutor" means any person appointed as Prosecutor under the Punjab Criminal Prosecution Service (Constitution, Functions and Powers) Act 2006 (III of 2006);
- (kk) "Public Place" means any place, building or conveyance to which the public has or is permitted access, including but not limited to, streets, highways, common areas of school, hospitals and public office buildings;
- (ll) "Regulations" means the regulations framed under this Act;
- (mm) "Reference" means a reference made by a Department wherein any violation or offence is reported to the Authority or to the Enforcement Station for enforcement of the Act or the Scheduled laws;
- (nn) "Requisition" means a requisition made to the District Enforcement and Regulatory Board, wherein support or assistance is requested by one Enforcement Station from other Enforcement Station for the purposes of enforcement of the Act or the Scheduled laws;
- (oo) "Rules" means the rules made under this Act;
- (pp) "Selection Panel" means the Selection Panel constituted under the Act;
- (qq) "Schedule" means the Schedule appended with the Act;
- (rr) "Scheduled laws" means the laws mentioned in the Schedule;
- (ss) "Services" includes all services that are required to be provided by the Government in the public interest;
- (tt) "State property" means the property in the name of or under the control of the Government or Department or any entity owned or controlled by the Government;
- (uu) "Supplies" includes all supplies that are required to be maintained by the Government in the public interest;
- (vv) "Sub-division" means a sub-division notified as such under the Punjab Land Revenue Act, 1967 (XVII of 1967);
- (ww) "Sub Divisional Enforcement Officer" means the Sub Divisional Enforcement Officer appointed under the Act;
- (xx) "Support Staff" means the staff of the Authority performing the clerical, technical or other ministerial jobs for the maintenance and operations of its offices; and
- (yy) "Whistle-blower" means the person who, in the public interest, discloses to the Authority an actual or suspected violation or offence for cognizance by the Authority.
- (2) Any expression or word used but not defined in this Act or the rules or regulations made thereunder shall have the same meaning as assigned to it in the Constitution of the Islamic Republic of Pakistan, the Punjab Government Rules of Business 2011, the Code or the Scheduled laws.

Chapter II

ESTABLISHMENT OF PUNJAB ENFORCEMENT & REGULATORY AUTHORITY

3. Establishment of Authority.— (1) The Government shall, by notification in the official Gazette, establish an Authority to be known as the Punjab Enforcement and Regulatory Authority for carrying out the purposes of this Act.

(2) The Authority shall be a body corporate, having perpetual succession and a common seal, with power to enter into contract, acquire or dispose of property, and may, by its name, sue or be sued.

(3) The headquarters of the Authority shall be at Lahore with such regional offices in such other areas, as the Authority may deem appropriate.

4. Composition of Authority.— (1) The Authority shall consist of members and the Chairperson, as follows:

(a) Chief Minister, Punjab

Chairperson

(b)	Chief Secretary, Punjab	Vice Chairperson
(c)	Senior Member, Board of Revenue, Punjab	Member
(d)	Secretary to the Government, Finance Department	Member
(e)	Secretary, Services Wing, Services and General Administration Department	Member
(f)	Secretary, Implementation and Coordination Wing, Services and General Administration Department	Member
(g)	Secretary to the Government, Local Government and Community Development Department	Member
(h)	Secretary to the Government, Public Prosecution Department	Member
(i)	Secretary to the Government, Law and Parliamentary Affairs Department	Member
(j)	Secretary to the Government, Home Department	Member
(k)	Three Members, including one female Member, of the Provincial Assembly of the Punjab to be nominated by the Speaker	Members
(l)	Four Independent Members, including one female member, to be appointed by the Government on the recommendation of the Selection Panel	Members
(m)	Director General.	Member/ Secretary

(2) The Chairperson may delegate his/her authority to the Vice Chairperson for performance of all or any functions under the Act. In the absence of the Chairperson, the Vice Chairperson will chair the meeting.

(3) The appointment of all members shall be notified in the official Gazette.

(4) Notwithstanding anything contained in sub-section (1), the Authority may co-opt in any meeting, the Administrative Secretary of the relevant Department responsible for the enforcement and implementation of the Scheduled laws.

(5) The independent member shall be appointed for a period of three years, but he shall serve during the pleasure of the Government.

(6) The independent member may resign at any time subject to service of one month notice to the Government.

5. Selection Panel.— (1) There shall be a Selection Panel consisting of three person other than serving public servants or elected representatives to be nominated by the Chief Minister for the selection of independent members of the Authority.

(2) The selection of independent members shall be by majority, and the process shall be completed within thirty days of commencement of process of appointment.

(3) The Selection Panel shall invite applications from the public for selection of independent members of the Authority and shall, after interviewing eligible candidates, forward its recommendations to the Government for their appointment as independent members.

(4) The Director General shall provide the secretariat support to the Selection Panel to carry out their official business.

6. Qualification and disqualification of an independent member.— (1) An independent member shall be of impeccable integrity and proven professional competence in the fields of social work, law, administration, education or corporate sectors.

(2) A person shall be disqualified from becoming an independent member of the Authority if he:

- (a) has held any public representative office or has remained a public servant in the six months immediately preceding his appointment as independent member;
- (b) is found suffering from any physical or mental incapacity or illness;
- (c) is declared bankrupt, a loan defaulter or a tax evader;
- (d) holds an office in the service of Pakistan;
- (e) is in the service of any statutory body or any other body which is owned or controlled by the Government or in which the Government has a controlling share or interest;
- (f) has been dismissed, removed or compulsorily retired from the service of Pakistan on the grounds of corruption or any other form of misconduct;
- (g) has been convicted of a criminal offence; or
- (h) has any conflict of interest.

7. Meetings of the Authority.— (1) The Authority shall meet at such time and place and shall observe such procedure with regard to transaction of its business and meetings as may be prescribed and, until so prescribed, as the Authority may determine.

(2) The meetings of the Authority shall be presided over by the Chairperson or, in his absence, by any member nominated by him.

(3) The quorum for a meeting of the Authority shall be one half of the total members.

(4) The Director General, on the direction of the Chairperson, shall call a meeting of the Authority:

Provided that any member of the Authority, not being an independent member, may, for the purposes of any urgent matter, request for calling of a meeting of the Authority which request shall be laid before the Chairperson by the Director General and Chairperson shall pass appropriate direction thereupon.

(5) The decisions of the Authority shall be taken by majority of its members present and voting and, in the event of equality of votes, the Chairperson or, in his absence, member presiding over that meeting, as the case may be, shall have a casting vote.

(6) The Director General shall maintain a complete record of the minutes and decisions of the Authority.

(7) No act, decision, order or proceedings of the Authority or a committee constituted by the Authority shall be invalid merely by reason of any vacancy or defect in the constitution of the Authority.

8. Director General.— (1) The Chief Minister may appoint a Director General who shall be an officer of Basic Pay Scale 19 or above from the Pakistan Administrative Service or Provincial Management Service, in such manner and on such terms and conditions as may be prescribed and, until so prescribed, as the Chief Minister may determine.

(2) The Director General, subject to the general supervision and direction of the Authority, shall be responsible for carrying out the purposes of the Act.

(3) The Director General shall be responsible for performing secretariat functions and providing secretariat support to the Authority.

(4) The Director General shall exercise such powers as are mentioned in the Act or as may be prescribed or delegated to him by the Authority.

9. Committees.— (1) The Authority may constitute such committees as it may deem necessary for carrying out the purposes of this Act, and such committees shall exercise such powers and perform such functions as may be assigned to them by the Authority in such manner and to such extent as may be prescribed.

(2) Subject to sub-section (1), the Chairperson may co-opt any person, other than a member of the Authority, to attend a meeting of the committee.

10. Powers and Functions of the Authority.— (1) Subject to the provisions of this Act and the rules or regulations framed thereunder, the Authority may exercise such powers and take such measures as may be necessary for carrying out the purposes of this Act.

(2) Without prejudice to the generality of the provisions of sub-section (1), the Authority shall:

- (a) oversee, spearhead and monitor the implementation of the policy guidelines issued by the Government for the purposes of this Act;
- (b) appoint Hearing Officer(s) for the purposes of the Act;
- (c) appoint Authorized Officer(s), not below the rank of B₂PS-18, for the purposes of the Act;
- (d) conduct a situational assessment, systematically gather and analyse relevant data for decision-making and effective planning;
- (e) conduct such inquiry as is required for carrying out the purposes of this Act or Scheduled laws;
- (f) recruit and train the employees for the performance of their duties in such manner and on such terms and conditions as may be prescribed and, until so prescribed, as may be determined by the Government;
- (g) establish roles, jurisdictions and job descriptions of the employees;
- (h) devise the mechanism of performance appraisal of employees;
- (i) take measures to establish and maintain discipline in the employees;
- (j) hire and determine the terms and conditions of engagement of such experts, consultants or advisors as may be required and in such manner as may be prescribed and, until so prescribed, as may be determined by the Government;
- (k) administer the Enforcement Stations;
- (l) provide guidelines to the District Enforcement and Regulatory Boards and Enforcement Stations for carrying out the purposes of this Act;
- (m) supervise, monitor and review the progress and performance of the District Enforcement and Regulatory Boards and Enforcement Stations;
- (n) assign any of its employees to provide assistance to the Enforcement Stations;
- (o) take all necessary measures for implementing the enforcement mechanism provided under the Act, the rules and the regulations as well as the Scheduled laws;
- (p) recommend budget estimates to the Government for the purposes of implementation of the Act;
- (q) delegate any of its powers and functions to the Director General or any Authorized Officer;
- (r) define the pecuniary limitations of the employees to impose fines;

- (s) sanction payment of reward to any person, including any employee, who has made an exceptional effort towards accomplishing the objective of the Act; and
- (t) exercise such other functions and exercise such other powers as may be notified by the Government from time to time for carrying out the purposes of this Act.

11. Employees of the Authority.— (1) The Authority may, on its own or through its Authorized Officer, appoint such officers, staff or other employees, as may be considered necessary for the efficient performance of its functions, in such manner and on such terms and conditions as may be prescribed and, until so prescribed, as may be determined by the Government.

(2) The Authority may, by regulations, provide for efficiency, discipline and accountability of its employees.

(3) Subject to the suitability as prescribed, the Authority may transfer, lend or borrow any of its employees or employee of any other body, agency or department of the Government, on deputation basis as per the policy of the Government.

Chapter III

District Enforcement and Regulatory Board

12. District Enforcement and Regulatory Board.— (1) The Authority may, by an order, constitute the District Enforcement and Regulatory Boards at the district level with following composition:

(a) The Deputy Commissioner	Chairperson
(b) The Additional Deputy Commissioner (General)	Secretary
(c) The District Heads of the Departments of Scheduled laws	Members
(d) District Public Prosecutor	Member
(e) District Attorney	Member
(f) Any other Member may be coopted from the public servants or other experts	Member

(2) The Board shall be housed at the District Headquarter.

(3) The Board shall meet at such date, time and place and shall observe such procedure with regard to transaction of its business and meetings, as the Authority may determine.

(4) The meetings of the Board shall be presided over by the Chairperson or, in his absence, by any member nominated by him.

(5) The quorum for a meeting of the Board shall be one half of the total members.

(6) The Secretary of Board, on the direction of the Chairperson, shall call a meeting of the Board:

Provided that any member of the Board, for the purposes of any urgent matter, request for calling of a meeting of the Board and such request shall be laid before the Chairperson of the Board who shall pass appropriate order thereupon.

(7) The decisions of the Board shall be taken by majority of the members present and voting and, in the event of equality of votes, the Chairperson or, in his absence, the member presiding over that meeting, as the case may be, shall have a casting vote.

(8) The Secretary shall maintain a complete record of the minutes and decisions of the Board.

(9) No act, decision, order or proceedings of the Board or a committee constituted by the Board shall be invalid merely by reason of any vacancy or defect in the constitution of the Board.

(10) The Secretary shall be responsible for performing secretariat functions and providing secretariat support to the Board.

(11) The Secretary shall exercise such powers as are mentioned in the Act or as may be prescribed or delegated to him by the Board.

13. Committees.— The Board may constitute such committees as may be deemed necessary for carrying out the purposes of this Act, and such committees shall exercise such powers and perform such functions as may be assigned to them by the Board.

14. Powers and functions of Board.— (1) Subject to the provisions of this Act and any rule or regulation framed thereunder, the Board may exercise such powers and take such measures as may be necessary for carrying out the purposes of this Act.

(2) Without prejudice to the generality of the provisions of sub-section (1), the Board shall:

- (a) oversee, spearhead and monitor the implementation of the guidelines issued by Authority under this Act;
- (b) supervise, monitor and review the progress and performance of the Enforcement Stations;
- (c) conduct a situational assessment, systematically gather and analyse relevant data for decision-making and effective planning;
- (d) take all necessary measures for implementing the enforcement mechanism provided under the Act, the rules and the regulations as well as Scheduled laws;
- (e) recommend budget estimates to the Authority for the purposes of implementation of the Act;
- (f) seek reports from concerned quarter for data analysis and better decision making;
- (g) propose or sanction, as may be prescribed, payment of reward to any person, including any officer, employee and Whistle-blower, who has made an exceptional effort towards accomplishing the objective of the Act;
- (h) such other functions and exercise such other powers as may be assigned to it by the Authority from time to time, for carrying out the purposes of this Act.

(3) The Chairperson of the board, subject to the general supervision and direction of the Authority, shall be responsible for carrying out the purposes of the Act and may,

- a. monitor and ensure the implementation of the Act at the district level;
- b. conduct performance reviews of the Enforcement stations and its employees;
- c. seek reports and record from the enforcement stations;
- d. initiate and conduct such inquiry by himself or through any of the officer(s) as may be required for carrying out the purposes of this Act or Scheduled laws;
- e. on a requisition, assign any of its employees to the Enforcement Station to provide assistance;
- f. redressal of grievance on the complaint filed by any aggrieved person against the transgressions of any employee of the Authority in the district;
- g. decide the reference sent by Hearing Officer;
- h. administer the Enforcement Stations and employees in the district as may be prescribed;

- i. exercise such powers and perform such functions as may be ancillary to the above and for carrying out the purposes of this Act or Scheduled laws;
- (4) The Chairperson of the board shall exercise such powers as are mentioned in the Act or as may be prescribed or delegated to him by the Authority.

Chapter IV HEARING OFFICER

15. Hearing Officer.— (1) The Authority shall appoint or authorize any officer of Pakistan Administrative Service or Provincial Management Service of BPS 17 or above in the sub-division as the Hearing Officer, who shall be competent to hear and decide representations for the purposes of this Act.

(2) Any offender or an aggrieved person may file a representation before the Hearing Officer, within a prescribed period from accruing of cause of action, in the following matters:

- (a) against the fine imposed by Enforcement Officer under this Act or the Scheduled laws; or
- (b) confiscation of articles, carts or vehicles; or
- (c) sealing of any premises; or
- (d) removal of encroachments or public nuisance; or
- (e) any ancillary matters arising out of actions by the Enforcement Officer; or
- (f) any matter as may be prescribed.

(3) The hearing and representation process shall be such as may be prescribed.

(4) The powers of the Hearing Officer shall include, but are not limited to:

- (a) determine whether the offence occurred;
- (b) determine whether the fine imposed by Enforcement Officer is reasonable and within the limits prescribed under this Act and the Scheduled law;
- (c) impose additional fine upon failure of representation and to recover the same;
- (d) refund the fine imposed by Enforcement Officer in case of successful representation, in such manner as may be prescribed;
- (e) impose fines in case the amount of fine proposed by Enforcement Officer exceeds his pecuniary limits but he has sent a report to Hearing Officer in this regard keeping in view the severity of offence;
- (f) determine the enforcement costs, rents or other ancillary costs or penalties on the report of Sub Divisional Enforcement Officer as may be prescribed;
- (g) decide about the disposal of confiscated articles;
- (h) decide about the sealed premises;
- (i) decide about auction of confiscated articles/items from the sealed premises as may be prescribed;
- (j) decide about the matters with regard to encroachments under the Act;
- (k) decide about the matters with regard to public nuisance and the reasonability of EPO issued by Enforcement Officer;
- (l) issue Absolute Order in furtherance of an EPO;
- (m) issue Removal orders under the Act;
- (n) get securities and bonds with or without sureties as may be prescribed;
- (o) analyze the requisition sent by Enforcement Station and forward the same to the Board;

- (p) inspect any site, seek reports, summon the attendance of any concerned person and inspection of records;
- (q) issue notices to the offender and concerned persons under this Act or under Scheduled law;
- (r) initiate, conduct and facilitate the inquiries to ascertain the facts regarding an offence or the complaints regarding the employees;
- (s) take into account any mitigating or aggravating factor;
- (t) decide the representation filed by the offender or aggrieved person in such manner and within such time as may be prescribed;
- (u) redress grievance on the complaint filed by any aggrieved person against the transgressions of any employee in the concerned sub-division;
- (v) provide interim relief to the aggrieved person(s), in manner as may be prescribed;
- (w) supervise, monitor and review the progress and performance of Enforcement Station; and
- (x) perform such other functions and exercise such other powers as may be notified or delegated by the Authority or Board from time to time for carrying out the purposes of this Act.

(5) For the purposes of this section, the Hearing Officer shall consider any aggravating or mitigating factors that warrant deviation from the penalty determined by the Enforcement Officer, including but not limited to:

- (a) the gravity and duration of the offence;
- (b) any efforts made by the offender to correct the offence or mitigate its impact;
- (c) the adverse impact of the offence on the public;
- (d) any habitual nature of the offender;
- (e) any instances in which the offender has previously been involved in offences of the same nature; and
- (f) gender and age of the offender
- (g) any other factors that the Hearing Officer may deem fit in the circumstances to achieve justice.

16. Hearing process.— (1) The Government shall make rules for the hearing and representation process.

(2) Without prejudice to the generality of sub-section (1), the rules shall provide for:

- (a) the procedure of hearing;
- (b) deadlines for each step of the hearing process;
- (c) the form and manner of each step of the hearing process;
- (d) consequences of failure to attend the hearing;
- (e) imposition of fine or costs to the persons delaying the hearing process or enforcement;
- (f) rules of evidence and discovery applicable to the hearing process;
- (g) representation of any party through counsel or Prosecutor; and
- (h) mode and manner of decision by the Hearing Officer.

17. Procedure at hearing.— (1) Save as may be expressly provided in the Act, hearings shall be informal in nature, summarily conducted and Qanun-e-Shahadat 1984 shall not apply.

(2) All proceedings may be audio-video recorded by the Hearing Officer to ensure transparency and for purposes of maintaining record of all proceedings.

(3) The Enforcement Officer may attend the hearing but is not required to do so, unless specifically asked to attend by the Hearing Officer.

- (4) Written and oral evidence shall be submitted by any person at the hearing.

18. Recording of evidence.— (1) Any evidence under this Act shall be taken on oath or affirmation, except as may be otherwise provided, be recorded, stored and maintained in the prescribed form.

(2) Any document that is required or authorized to be filed, given or delivered to the Hearing Officer under this Act may, in the prescribed manner, be filed, given or delivered electronically.

Chapter V

ESTABLISHMENT OF ENFORCEMENT STATIONS

19. Enforcement Stations.— (1) The Government shall, by notification, declare any place or premises, not including a police station, generally or specially, to be an Enforcement Station for the purposes of this Act.

(2) There may be one or more Enforcement Stations for each sub-division, including any local area specified by the Government in this behalf, which shall be responsible to the Authority for the discharge of its powers and functions in the enforcement and implementation of the Act.

(3) Each Enforcement Station shall consist of:

- (a) One Sub Divisional Enforcement Officer, not below the rank of BPS-16, as incharge of Enforcement Station;
- (b) Enforcement Officers, not below the rank of BPS-14;
- (c) Investigation Officers, not below the rank of BPS-11;
- (d) Sergeants, not below the rank of BPS-07; and
- (e) Support Staff.

(4) The employees of the Enforcement Stations shall be appointed by the Authority in such manner and on such terms and conditions as may be prescribed and, until so prescribed, as may be determined by the Government.

(5) The Authority may also appoint such additional persons at each Enforcement Station as may be required for carrying out the purposes of this Act, in such manner and on such terms and conditions as may be prescribed.

(6) The employees of Enforcement Stations shall be assigned special uniform and they shall carry with them, at all time, identification cards or badges which shall be worn with their uniform, in such manner as may be prescribed.

(7) Each Enforcement Station shall be provided marked vehicles and motorbikes.

(8) The Authority may frame regulations for supervision and administration of Enforcement Stations and its employees.

20. Powers and Functions of Enforcement Stations.— (1) An Enforcement Station, whether collectively or through any designated member of the Authority, shall perform such functions and exercise such powers as are required for carrying out the purposes of this Act, in such manner as may be prescribed.

(2) Without prejudice to the generality of the provisions of sub-section (1), and in addition to any other power or function conferred by this Act, an Enforcement Station, whether collectively or through any designated member, shall:

- (a) enforce and execute decisions of the Authority within its territorial jurisdiction.
- (b) enforce the provisions of this Act and the Scheduled laws;
- (c) conduct inspections and inquiries;
- (d) register FIRs and conduct investigations;
- (e) arrest and submission of reports;
- (f) issue orders under the Act;
- (g) recover enforcement costs and penalties;

- (h) provide such assistance and support to the Departments as may be required to give effect to this Act or Scheduled laws;
- (i) coordinate, report and liaise with the Board, under whose territorial jurisdiction it falls, for the enforcement of the Act;
- (j) exercise such other powers and perform such other functions as may be delegated to it by the Authority; and
- (k) exercise such powers and perform such functions as may be ancillary to the above.

21. Requisition by Enforcement Station.— (1) Any Enforcement Station may send a requisition to the Secretary of the Board through concerned Hearing Officer, for any reason, it requires support or assistance in the enforcement and implementation of the Act or Scheduled laws, as the case may be.

(2) Upon being satisfied on the requisition that such a necessity reasonably exists, the Secretary of the Board, after getting consent of the Chairperson of Board, shall provide such support or assistance to the requisitioning Enforcement Station.

22. Record Keeping at Enforcement Station.— The Sub Divisional Enforcement Officer shall be responsible for record keeping at the Enforcement Station, in such manner as may be prescribed.

23. Sub Divisional Enforcement Officer.— (1) The Authority shall, by notification, appoint the Sub Divisional Enforcement Officer for every Enforcement Station in the prescribed manner:

(2) The Sub Divisional Enforcement Officer shall possess such qualifications and perform such powers and functions as may be prescribed.

(3) The Sub Divisional Enforcement Officer shall be incharge of the Enforcement Station and shall be responsible for the purposes of enforcement and implementation of this Act.

(4) Without prejudice to the generality of the provisions of sub-section (2), and in addition to any other power or function conferred by this Act, a Sub Divisional Enforcement officer shall:

- (a) enforce and execute decisions of the Authority within his territorial jurisdiction;
- (b) enforce the provisions of this Act and the Scheduled laws;
- (c) facilitate the inspections by Enforcement Officer;
- (d) issue notices or summons to the offender and concerned persons under this Act or the Scheduled laws;
- (e) initiate, conduct and facilitate the inquiries;
- (f) register FIRs and conduct investigations as provided in the Code;
- (g) make arrest;
- (h) submit reports to the Magistrate;
- (i) recover enforcement costs and penalties;
- (j) assign inquiries and investigations to the sub-ordinate officers;
- (k) administer the Enforcement Station and its employees;
- (l) ensure discipline of the Enforcement Station;
- (m) keep record of all registers as may be prescribed;
- (n) issue certified copies of record;
- (o) conduct performance appraisal of Investigation Officers, Enforcement Officers and Sergeants as may be prescribed;
- (p) upon receipt of references from Department, to act and proceed as per provisions of the Act;
- (q) submit requisitions to Board through the Hearing Officer of the sub-division;

- (r) submit reports to the Hearing Officer, Authorized Officer, Board and the Authority as may be required by them;
- (s) assist the Hearing Officer for disposal of the work under the Act and the Scheduled laws;
- (t) act as Drawing and Disbursing Officer (DDO) for the Enforcement Station;
- (u) obey and promptly execute the lawful orders issued by the Hearing Officer;
- (v) perform such functions of an Enforcement Officer in whole of the area of jurisdiction of Enforcement Station, if specifically empowered in this regard, by the Authority;
- (w) exercise such other powers and perform such other functions as may be delegated to it by the Authority; and
- (x) exercise such powers and perform such functions as may be ancillary to the above and as provided through regulations framed by the Authority.

24. Enforcement Officer.— (1) The Authority shall, by notification, appoint as many as Enforcement Officers for each Enforcement Station as deemed appropriate from time to time, who shall perform all field operations for enforcement and implementation under this Act and the Scheduled laws.

(2) The Enforcement Officer shall possess such qualifications and perform such powers and functions as may be prescribed.

(3) Each Enforcement Officer shall be assigned an area of jurisdiction by the Authority or the Authorized Officer of the Authority.

(4) The Enforcement Officer shall have the following powers and functions:

- (a) power to enter, inspect, search and seal any public property, building, place or any premises where he has reason to believe that an offence has occurred or there is apprehension of so happening;
- (b) power to enter, inspect, search and seal any private property, building or place, subject to warrant or order of the Magistrate in whose jurisdiction such premises is situated;
- (c) power to undertake any of the following acts and inspections, subject to recording and reporting the same in the register of inspections:
 - (i) inspection on reasonable suspicion of an offence during routine patrol;
 - (ii) inspection to ascertain compliance of any order issued under the Act;
 - (iii) special inspection on the direction of the Authority or Board, in order to collect any electronic evidence for investigation;
 - (iv) inspection on the reasonable or credible complaint of a Whistle-blower;
 - (v) inspection on reference from the Department;
 - (v) power to stop, inspect and search any vehicle or person;
 - (vi) seizure of any item, goods, article or property that is used in or relevant to prove the commission of a violation/ offence, provided that every such item shall be listed in the register of seized items in the prescribed manner and receipt issued to the offender;
 - (vii) power to arrest an offender as provided under the Act and in the Code;
 - (ix) power to use reasonable force, in case of retaliation or obstruction in performing the functions under the Act;

- (x) evidence collection through electronic means to inquire or investigate, such as CCTV camera recording; video recording; audio recording; photographs; electronic data; caller data records; geo-fencing; mobile device tracking; cyber surveillance and monitoring; digital forensics; and, Artificial Intelligence detection;
- (xi) power to file complaints and get the FIRs registered at the Enforcement Station;
- (xii) exercise any or all powers entrusted to an inspector, designated officer, authorized officer or any other enforcement officer by whatsoever name called under the Scheduled laws;
- (xiii) issue notices or summons to the offender or the concerned persons under this Act or under the Scheduled laws;
- (xiv) power to initiate and conduct the inquiry under the Act;
- (xv) impose fine on the offenders as provided under this Act or the Scheduled laws, subject to prescribed pecuniary limitations;
- (xvi) power to issue EPO under the Act; and
- (xvii) any other power or function conferred or delegated under this Act or Scheduled laws.

(5) All of the powers and functions listed in sub-section (4) shall, in so far as may be practicable, be exercisable in the manner as provided under the Act, rules and regulations made thereunder as well as the Scheduled laws:

Provided that an Enforcement Officer may exercise all powers and functions while wearing a body camera or similar wearable audio-video recording device.

25. Conferment of additional powers on Enforcement Officers.— The Government may, by notification, confer any other power of a police officer, not being the powers mentioned in this Chapter, on an Enforcement Officer or an Investigation Officer under this Act, as may be necessary for the enforcement and implementation of this Act.

26. Duties of Enforcement Officer.— In exercise of the powers and functions under this Act, it shall be the duty of every Enforcement Officer to:

- (a) protect and preserve the life, property, civic rights and liberties of citizens and the community;
- (b) preserve and promote community peace;
- (c) enforce the laws specified in the Schedule, and prevent the commission of violations/offences;
- (d) collect and communicate intelligence affecting civic rights under the Scheduled laws;
- (e) detect and bring offenders to justice;
- (f) apprehend any person whom he is legally authorized to apprehend and for whose apprehension sufficient grounds exist;
- (g) ensure that the information about the arrest of a person is promptly communicated to his family or lawyer;
- (h) obey and promptly execute all lawful orders issued by the Sub Divisional Enforcement Officer; and
- (i) aid and co-operate with other agencies for the prevention of offence:

Provided that all actions taken by the Enforcement Officer, especially involving the arrest of a person, shall be promptly reported to the Hearing Officer through Sub Divisional Enforcement Officer of Enforcement Station for further action in accordance with law.

27. Investigation Officer.— (1) The Authority shall, by notification, appoint as many as Investigation Officers for each Enforcement Station as it may deem appropriate, from time to time.

(2) The Investigation Officer shall possess such qualifications, exercise such powers and perform such functions as may be prescribed.

(3) The Investigation Officer shall have the following powers and functions for the purposes of investigation:

- (a) power to enter, inspect, search and seal any public property, building, place or any premises where he has reason to believe that an offence has occurred or there is apprehension of so happening;
- (b) power to enter, inspect, search and seal any private property, building or place, subject to warrant or order of the Magistrate in whose jurisdiction such premises is situated;
- (c) power to stop, inspect, search and confiscate any vehicle;
- (d) issue notices or summons to the offender and concerned persons under this Act or under Scheduled laws;
- (e) seizure of any item, goods, article or property that is used in or relevant to prove the commission of a violation/offence, provided that every such item shall be listed in the register of seized items in the prescribed manner;
- (f) power to arrest an offender as provided under the Act and in the Code;
- (g) power to search a person or vehicle for articles:
 - (i) on reasonable grounds of suspicion of that person being involved in an offence, or being an accomplice to such offender, or being in possession of any article that may likely be used in the commission of such offence;

provided that the article may only be detained if it reasonably appears to be suspicious;

provided further that the details of the article and grounds for detention shall be listed in a register in the prescribed form and receipt issued to the person.
- (h) power to use reasonable force, in case of retaliation or obstruction in performing the functions under the Act;
- (i) power to collect evidence through electronic means to inquire or investigate, such as CCTV camera recording; video recording; audio recording; photographs; electronic data; caller data records; geo-fencing; mobile device tracking; cyber surveillance and monitoring; digital forensics; and, Artificial Intelligence detection;
- (j) power to file complaints and get the FIRs registered at the Enforcement Station; and
- (k) conduct inquiries on the direction of initiating authority.

(4) The Enforcement Officer may exercise any other power or function conferred or delegated by the Authority under this Act or Scheduled laws.

(5) All of the powers and functions listed in sub-section (3) and (4) shall, insofar as may be practicable, be exercisable in the manner as provided in the Act, rules and regulations made thereunder, the Code and the Scheduled laws.

28. Sergeants.— (1) The Authority shall, by notification, appoint as many as Sergeants for each Enforcement Station as it may deem appropriate, from time to time.

(2) The Sergeants shall possess such qualifications, exercise such powers and perform such functions as may be prescribed.

(3) The Sergeants shall have the following powers and functions:

- (a) assist the officers and employees of Authority for enforcement of the Act;
- (b) carry weapons as prescribed under the rules; and
- (c) perform any other function as may be prescribed.

29. Enforcement Squad.— (1) There shall be one or more Enforcement Squads in each sub-division, comprising of the Sub Divisional Enforcement Officer, Enforcement Officers, Investigation Officers, Sergeants and such other employees as may be notified by the Authority.

(2) The training and certification of the members of the Squad shall be carried out by the Authority.

30. Administration of the Squad.— (1) The administration of the Squad shall vest in the Authority.

(2) The Director General shall exercise in respect of the Squad such powers as may be prescribed by the Authority through regulations.

(3) The Sub Divisional Enforcement Officer of the Enforcement Station shall exercise in respect of the Squad all powers as prescribed by the Authority through regulations.

(4) The Enforcement Officer and Investigation Officer shall exercise, in respect of the Squad, powers as may be prescribed by the Authority through regulations.

(5) The Sergeants shall exercise all powers and perform duties as prescribed by the Authority through regulations.

31. Uniform and weapons.— The Enforcement Squad shall wear such uniform and carry such weapons and ammunition as may be prescribed.

32. Prosecutor.— (1) Every Enforcement Station shall have a Prosecutor posted from the Public Prosecution Department of the Government.

(2) The Prosecutor shall perform such functions and duties as may be prescribed.

Chapter VI ARREST

33. Power to Arrest.— (1) The power of arrest by the Sub Divisional Enforcement Officer, Enforcement Officer and Investigation Officer under this Act shall only be exercised if any person:

- (i) is involved in any offence; or
- (ii) against whom a reasonable reference has been sent by the Department; or
- (iii) credible information has been received, or a reasonable suspicion otherwise exists of his having been so involved; or
- (iv) in whose possession anything is found which may reasonably be suspected to be used or linked with the commission of an offence, and who may reasonably be suspected of having committed a violation with reference to such article; or
- (v) has obstructed an Enforcement Officer or any employee of the Authority in the performance of his duty; or
- (vi) has escaped or attempts to escape from lawful custody; or
- (vii) is involved or suspected to be involved in an offence punishable with imprisonment for a term exceeding one year; or
- (viii) was served an Order, but he chose not to abide by it.

(2) The record of the arrests shall be maintained by the Sub Divisional Enforcement Officer of Enforcement Station and reported to the Magistrate as well as the Hearing Officer, in the prescribed manner.

34. Procedure to be followed after arrest.— (1) The Enforcement Officer or the Investigation Officer making an arrest shall, without unnecessary delay, present the person arrested at the Enforcement Station, and bring in the knowledge of the Sub Divisional Enforcement Officer of such arrest and submit a written report for further action.

(2) The Sub Divisional Enforcement Officer shall proceed for registration of FIR immediately and produce such person before the Magistrate within twenty-four hours of arrest through the Investigation Officer.

(3) The Sub Divisional Enforcement Officer of Enforcement Station shall also submit a report to the Hearing Officer as may be prescribed.

35. Application of the Code to arrests under the Act.— The provisions of the Code, in relation to the arrest and detention of a person, search of persons and premises, and investigation of offences shall, in so far as they are not inconsistent with this Act, apply to an arrest, detention, search or investigation made under this Act.

Chapter VII

PUBLIC NUISANCE & ENCROACHMENTS

36. Public nuisance.— Public nuisance means any illegal act or omission which causes violation under the Act or the Schedule laws, or which may cause any common injury, danger or annoyance to the public or to the people in general who dwell or occupy property in the vicinity, or which must necessarily cause injury, obstruction, danger, or annoyance to persons who may have occasion to use any public right:

Provided that a common nuisance is not excused on the ground that it causes some convenience or advantage.

37. Procedure for removal of public nuisance.— (1) Any person aggrieved by the public nuisance directly or indirectly or perceives to be aggrieved due to such nuisance in near future, may submit a complaint to the Enforcement Officer, Sub Divisional Enforcement Officer, Hearing Officer, Board or the Authority.

(2) Any Department, Whistle-blower or any employee of the Authority may report public nuisance to the Enforcement Officer, Sub Divisional Enforcement Officer, Hearing Officer, Board or the Authority.

38. Action by Enforcement Officer.— (1) On receipt of complaint or information through any manner as provided in section 37, the Enforcement Officer shall visit the site of occurrence of public nuisance, inspect and take the stance of the persons concerned.

(2) If the Enforcement Officer gets convinced that there exists a public nuisance then he shall issue an EPO in such manner as may be prescribed.

(3) The EPO shall consist of the short detail of the public nuisance, reasons of passing an EPO, the direction to the offender creating such nuisance to remove the nuisance within a prescribed time period and manner and the penalty that may be imposed in case of disobedience.

(4) The offender shall either comply with the EPO or prefer a representation before the Hearing Officer, in such manner as may be prescribed.

(5) If the offender neither complies with the EPO nor prefers a representation within the prescribed time period, the Enforcement Officer shall proceed to enforce the EPO and may take any one or more of the following actions against the offender:

(a) remove or cause to be removed the public nuisance, using such means and with such force as may be reasonably necessary, or

- (b) impose and recover the fine as provided under the Act or as may be prescribed, or
- (c) confiscate the articles or the goods, as the case may be, deposit the same in the Enforcement Station along with a seizure memo to the Sub Divisional Enforcement Officer and a copy of receipt to the offender; or
- (d) seal the premises; or
- (e) arrest the offender in default of the fine, repeated offences or creating obstruction for the Enforcement Officer in discharge of his official duties, as may be prescribed, or
- (f) submit a complaint before the Sub Divisional Enforcement Officer and get the FIR registered, or
- (g) submit a report before the Sub Divisional Enforcement Officer for determination of cost of enforcement by Hearing Officer, if any.

(6) The Hearing Officer shall be authorized to dispose of the confiscated articles, decide the fate of sealed premises, and determination of cost of enforcement, in such manner as may be prescribed.

(7) In addition to any other costs or penalties under the Act or the Scheduled laws, the cost of enforcement mentioned shall be determined by the Hearing Officer of the Enforcement Station on the report of Sub Divisional Enforcement Officer that shall be payable by the offender and, if the cost is not paid on demand, the Hearing Officer may cause it to be recovered as arrears of land revenue or cause the materials or goods confiscated by the Enforcement Officer to be sold in auction in such manner as may be prescribed.

(8) If the proceeds of sale are not sufficient to cover the cost mentioned, the balance shall be recoverable as arrears of land revenue, but if such proceeds exceed the cost, the excess shall be paid to the offender.

(9) The Enforcement Officer shall submit daily report of information received and actions taken against the public nuisance matters to the Sub Divisional Enforcement Officer, in such manner as may be prescribed.

39. Action by Hearing Officer.- (1) On receipt of a representation filed by the offender or the complainant, the Hearing Officer shall issue notices to all concerned and conduct the hearing proceedings as provided under the Act or as may be prescribed.

(2) The Hearing Officer may cancel, modify or convert the EPO into an Absolute Order.

(3) The Absolute Order shall contain the detail of the public nuisance, reasons of passing an Absolute Order, the direction to the offender creating such nuisance to remove the nuisance within a prescribed time period and manner and any further penalty that may be imposed on the offender if Absolute Order is not complied with.

(4) On the expiry of time period mentioned in the Absolute Order, if the offender has not removed the public nuisance, the Hearing Officer shall direct the Sub Divisional Enforcement Officer to get the Absolute Order enforced through the Enforcement Officer.

(5) On receipt of such direction, the Enforcement Officer shall enforce the Absolute Order and may, take any one or more actions against the offender:

- (a) remove or cause to be removed the public nuisance, using such means and with such force as may be reasonably necessary; or
- (b) recover the fine as much as imposed by the Hearing Officer; or
- (c) confiscate the articles or the goods, as the case may be, deposit the same in the Enforcement Station along with a seizure memo to the Sub Divisional Enforcement Officer and a copy of receipt to the offender; or
- (d) seal the premises; or

- (e) arrest the offender in default of the fine, repeated offences or creating obstruction for the Enforcement Officer in discharge of his official duties, as may be prescribed; or
- (f) submit a complaint before the Sub Divisional Enforcement Officer and get the FIR registered; or
- (g) submit a report before the Sub Divisional Enforcement Officer for determination of cost of enforcement by Hearing Officer, if any.

(6) The Hearing Officer shall be authorized to dispose of the confiscated articles, decide the fate of sealed premises, and determination of cost of enforcement- in such manner as may be prescribed.

(7) In addition to any other costs or penalties under the Act or the Scheduled laws, the cost of enforcement mentioned shall be determined by the Hearing Officer of the Enforcement Station on the report of Sub Divisional Enforcement Officer that shall be payable by the offender and, if the cost is not paid on demand, the Hearing Officer may cause it to be recovered as arrears of land revenue or cause the materials or goods confiscated by the Enforcement Officer to be sold in auction, in such manner as may be prescribed.

(8) If the proceeds of sale are not sufficient to cover the cost mentioned, the balance shall be recoverable as arrears of land revenue, but if such proceeds exceed the cost, the excess shall be paid to the offender.

40. Existence of any public right.- (1) The person against whom an EPO or Absolute Order has been issued may submit a representation before Hearing Officer and deny the existence of any public right.

(2) The Hearing Officer shall conduct the inquiry in this regard and if he finds reliable evidence in support of the denial then he shall stay the proceedings himself and refer the matter to civil court for determination of existence of such right: however, if the Hearing Officer finds that there is no such evidence in support of denial, he shall proceed further under the Act.

41. Encroachment.- For the purposes of this Act, encroachment includes any interference with or intrusion into the State property, and includes any permanent or temporary structure raised thereon or moveable objects intruded thereupon.

42. Moveable Encroachments.- No person shall make any moveable encroachment on any State property.

43. Procedure for removal.- (1) The Enforcement Officer on his own motion, complaint or reference from Department or custodian of State property, information from Whistle-blower or any direction from Authority, Board, Sub Divisional Enforcement Officer of Enforcement Station or Hearing Officer, in such manner as may be prescribed, shall, inspect the site, take the stance of the concerned persons and if satisfied that the encroachment needs removal under the law then he shall serve notice/Removal Order to the illegal occupant to vacate the State property within specified time period as may be prescribed, through any of the means as provided under this Act.

(2) After, expiry of notice period mentioned in sub-section (1), the Enforcement Officer shall be authorized to take any of the following actions:

- (a) remove or cause to be removed the encroachment using such means and with such force as may be reasonably necessary; or
- (b) impose and recover the fine as provided under the Act or as may be prescribed; or
- (c) confiscate the articles, cart or vehicle as the case may be, deposit the same in the Enforcement Station along with a seizure memo to